

Fair Entry Sign up directions – NEW

<https://fairentry.com/registrationmax-splash/about>

Questions? Contact Karen Ripke
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Or email: ripkekar@msu.edu

Find Your Fair

1. Click: **Find your Fair** (top of page)
2. Search By key word: **Mecosta County** then click on **2025 Mecosta County Free Fair**
3. Then click: **Create a FairEntry account**
 - a. Enter e-mail. Click **create account**
 - b. On the welcome screen: click **Begin Registration**

- c. Account Creation:
 - i. Account name should be family last name
 - ii. You will be able to register multiple people under the family name
 - iii. Once an account is created you will begin to register individuals/family members

2025 Mecosta County Free Fair



4. Register individuals
 - a. Click on **individual**
 - b. Enter information for individual, click continue.
 - c. Add Contact information
 - d. Add Address information
 - e. Answer questions (they may be redundant)
 - f. Review to make sure info is correct.
 - i. Click **Continue to Entries**

5. Entering Still Exhibits *(there are no fees to enter exhibits)*

a. Click + Add an Entry

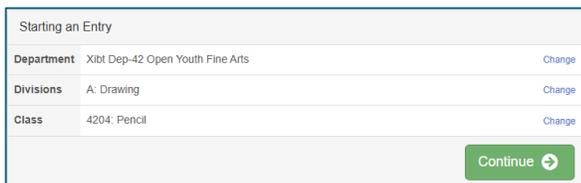
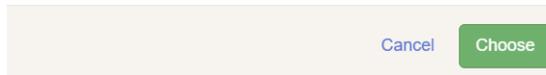
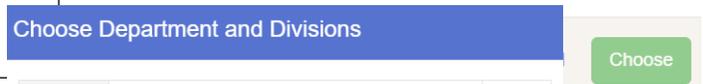
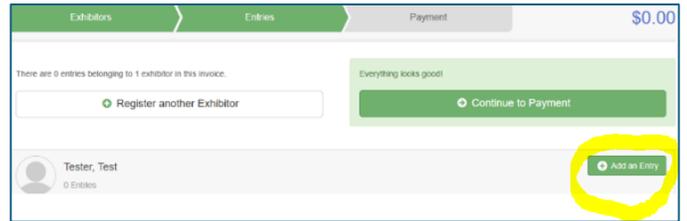
b. Scroll and select from the list of Exhibit Departments (Xibt Dep)

i. Refer to Still Exhibit book for more details of departments, divisions and classes

c. Make sure you are selecting **Adult, Youth or Cloverbuds correctly**

d. Choose your division A, B, C... Click **select**

i. Department/Division box will appear click **Choose**



e. Now you will choose your class. Click **Select next to the class that best fits your exhibit item.**

f. Review and if correct click **Continue**

i. If you have chosen incorrectly you can click on the word **Change to select a different department, division or class.**

6. If you are a member of a 4-H club you will select appropriate club and click **continue**

If you are not a current 4-H member or are an adult there is a **No Club** selection

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.

Selected Club: None Suggested Club: (Last Club Selected)

Select this Club

Search...

- Back Road Country Kids 4-H
- Barnyard Bunch 4-H
- Black Hills 4-H
- Boots and Country Roots 4-H
- Grant Center Pioneers 4-H
- Hat and Hooves 4-H
- Hippology 4-H

12 total clubs are available
Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

Continue

7. Entry Details

Please briefly describe your entry in the box provided. We do not need a lot of details for example:

- Peanut butter fudge
- Horse drawing
- Red and blue quilt
- Sunflower photo

Click **continue** when done

Entry Details

Briefly describe your entry.

horse and boy drawing

Continue

What do you want to do next?

For Test Tester:

Add another Entry

Register another Exhibitor

Everything looks good!

Continue to Payment

What do you want to do next?

For Test Tester:

Add another Entry

Register another Exhibitor

There are 2 items that need your attention

Review/Complete Outstanding Records

Review/Complete outstanding records: a step may have been skipped/not registered, click on the blue button and it will take you to items that need to be completed.

If everything is correct you will have the green box. Click **Continue to payment** (there is no payment needed).

Click **continue** on invoice, click continue on next screen and then click **submit** on **One last step** screen.

A manager will approve your entries. There is no other action to take except for bringing your exhibit items to the fair or early turn in at the MSU Extension office.

8. Your exhibit item is now registered.

If you have more than one item to enter. Click **Add another Entry**.

It will take you back to the department and division you just entered, so if item is in a different department click on **change** to switch.

Invoice

Summary Detail

Individual Exhibitor: Test Tester \$0.00

Total: \$0.00

Continue

A payment method is not necessary because your invoice total is \$0.00.

Continue

One last step!

Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

Submit

If you need to add items at a later time

Or add another family member that will be exhibiting

Log back in and complete Steps 1 & 2 above.

Click: **begin work on a new invoice** for another family member or **Create Entry** to add more items for an already registered family member

If you have items that you have decided not to exhibit please contact Karen to remove them from fair entry

Registration is currently **Open**

10/31/2023 - 6/19/2025 [details](#)

Your Current Invoice

You do not have a current invoice.

[Begin work on a new invoice](#)

Your Completed Invoices

These invoices are no longer editable by you.

#2138339	\$0.00	View
Paid	1 Exhibitor	
	2 Entries	

Exhibitors | Entries | Payment | **\$0.00**

Exhibitors being registered

There are 0 exhibitors in the process of being registered

[+ Register an Exhibitor](#)

Previously Registered Exhibitors

The registration information for an Exhibitor in this list cannot be edited but you can add new Entries.

	Tester, Test	Create Entry
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